



DART ASSOCIATION

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## **BY-LAWS**

### **ARTICLE 1 – NAME of ORGANIZATION**

**SECTION 1:** The name of the organization shall be the Maine Dart Association.

### **ARTICLE 2 – DEFINITION of TERMS**

**SECTION 1:** Whenever the initials “A.D.O.” are used in the By-laws, it shall mean the “American Dart Organization”.

**SECTION 2:** Whenever the capitalized word “Board” is used in the By-laws, it shall mean the body described in Article 6, Section 1 of the By-laws.

**SECTION 3:** Whenever the term “Senior Board Member” is used in the By-laws, it shall mean the most senior member present [in terms of continuous service]. If there is no senior member, in terms of continuous service there will be an election for that position among the Board members present.

**SECTION 4:** Whenever the term “general member” is used in the By-laws, it shall mean a league member other than a Board Member.

**SECTION 5:** Whenever the term “sponsor” is used in the By-laws, it shall mean an entity sponsoring a participating Maine Dart Association team or event.

**SECTION 6:** Whenever the term “neutral” is used in the By-laws, it shall mean a person not involved in the team, location, or division under discussion.

**SECTION 7:** Whenever the term “member captain” is used in the By-laws, it shall mean a person who is either Captain elect of a member team of the Maine Dart Association or a designated representative thereof.

**SECTION 8:** Whenever the term “Area Director” is used in the By-laws, it shall mean a person elected for two [2] years to represent and direct all Maine Dart Association activities within a designated area or division. The Board shall define the area.

**SECTION 9:** Whenever the term “good standing” is used in the By-laws, it shall mean a player or sponsor not on suspension, probation or owing league dues.

### **ARTICLE 3 – OBJECTIVES of THE MAINE DART ASSOCIATION**

**SECTION 1:** The objective of the Maine Dart Association shall be to promote darts, coordinate the functions and activities of darts, and sanction league play according to the rules in effect, as well as establish friendly relationships with similar organizations.

**SECTION 2:** The Maine Dart Association shall be a non-profit, non-political and non-sectarian organization.

**SECTION 3:** The Maine Dart Association, as a member of the A.D.O. shall submit appropriate paperwork at the beginning of each calendar year.

**SECTION 4:** All tournament competition sponsored by the Maine Dart Association shall be governed by the A.D.O. tournament rules.

#### **ARTICLE 4 –GENERAL MEMBERSHIP**

**SECTION 1:** Application for general membership is open to anyone who shows interest in darts as a sport, and is 21 years of age.

**SECTION 2:** Application for sponsorship is open to all organizations expressing an interest in darts as a sport and is encouraged by the Maine Dart Association.

**SECTION 3:** All members are subject to approval by a simple majority vote of the Board as issued upon acceptance of the roster.

**SECTION 4:** A membership may be terminated by a simple majority vote of the Board if a member creates or behaves in a manner, which is prejudicial to order and discipline. The Board's decision in such matters is final.

**SECTION 5:** Any member found guilty of conduct unbecoming a gentleman or a lady, can be fined and/or suspended for said offense by majority vote of the board.

**SECTION 6:** It is the responsibility of the Captains and Co-Captains to maintain current and valid addresses and phone numbers with the Secretary. At the boards' discretion, non-compliance could result in a two- [2] point penalty for each week this information is not updated.

#### **ARTICLE 5 -LEAGUE EXPENSE AND DUES**

**SECTION 1:** General membership and sponsor fees shall be established and may be revised by a three-fourths [3/4] majority vote of the Board members present at any Board meeting.

**SECTION 2:** Fees, if any, for Maine Dart Association sponsored activities shall be established by a three-fourths [3/4] majority vote of the Board at any Board meeting.

**SECTION 3:** General membership and sponsor fees shall be applicable to the period established at a Board meeting and shall be payable in advance. An applicant for general membership or sponsorship shall be considered properly registered when, within current policies, the application form and appropriate fee has been received and approved by a simple majority vote of the Board.

**SECTION 4:** General membership and sponsorship fees are due each season. General members or sponsors failing to submit the fees on or before the announced date of registration deadline will not be scheduled or allowed to participate in league-sponsored events.

**SECTION 5:** Service organizations [i.e. social clubs, Elks, Eagles and Veterans groups] may submit sponsor fees after their clubs' regularly scheduled meeting following roster deadline.

**SECTION 6:** At the discretion of the Board, any member in good standing of the Maine Dart Association is to be reimbursed for all legitimate expenses incurred in the name of the Maine Dart Association.

**SECTION 7:** All expenses, other than normal operating expenses, are subject to a simple majority vote of the Board members present.

**SECTION 8:** An expense allowance as determined a simple majority vote of the Board shall be allotted to Board members. This allowance shall not exceed one hundred [\$100] dollars per Board member, except the Secretary and Treasurer who shall receive one-hundred and twenty-five [\$125.00]and the Data Base

Administrator who shall receive three-hundred dollars [\$300] dollars per season, and the Statistician shall be paid one-hundred dollars [\$100.00] which will be paid out on the day of that seasons finals.

**SECTION 9:** Expenses beyond the normal and usual cost of league operation that exceeds five hundred [\$500] dollars will be listed in the Yearly Financial Report to inform the general members.

**SECTION 10:** Any withdrawals from any Maine Dart Association account must be made by two authorized Board members, one of which shall be the Treasurer and the other shall be either the President, Vice President or Secretary provided such withdrawals have been approved by a three-fourths [3/4] majority vote from the Board. In no case shall two of the authorized signatures be a spouse or significant other who is elected to a position be allowed to be an authorized signature and sign checks.

## **ARTICLE 6 – THE BOARD of DIRECTORS**

**SECTION 1:** The Board of directors shall consist of at least four [4] members of the Maine Dart Association, which shall include the President, Vice President/Director of Rules and Regulations, Secretary and Treasurer, and as many Area Directors as shall be determined by the growth of the Maine Dart Association.

**SECTION 2:** A Board vacancy must be filled no later than the next regularly scheduled Board meeting following the creation of the vacancy, and will be filled by a three-fourths [3/4] majority vote of the Board members present, provided [the general member appointee is a member in good standing, Article 2, Section 9 and the names of all nominees for appointment are submitted to the Board by the Team Captains.

**SECTION 3:** A Board member's status is automatically terminated when, without sufficient cause the Board member either:

1. Fails to appear at three [3] Board meetings
2. Is over twenty [20] minutes late for three [3] Board meetings in one calendar year.

Board members removed under provisions of Article 6, Section 3 shall not be permitted to run for any office at the next general membership meeting.

**SECTION 4:** A Board member may resign from office at any time during their term by submitting written notice to the remaining Board members and the resignation shall be effective upon receipt by the Board of Directors. If a Board member chooses to resign, that Board member then becomes ineligible to run for any office for a period of one [1] year from the date of resignation.

**SECTION 5:** No individual with financial interest in a sponsorship will be permitted to serve on the Board.

**SECTION 6:** The term of office for Board Members is two [2] years with the exception of the President, which is one [1] year. The Vice President, Secretary and Treasurer and Area Director 2 are elected to start their terms on odd years. Area Directors 1 and 3 are elected to start their terms on even years. The term of office, after elections, shall commence during the month of May, at the first [1st] board meeting.

**SECTION 7:** To be eligible to hold any board position, except that of Area Director, a member must be bondable. Failure to meet this requirement will result in removal from the Board, the candidate that received the highest number of votes behind the winner and who meets this eligibility requirement will fill the vacancy. If no other person ran for this position, than an election will be held as outlined in

Article 6, Section 2. The President, Vice President/ Director of Rules and Regulations, Secretary and Treasurer must have previous experience as a past Board member or have served as an Area Director, or a member of the Protest Committee.

**SECTION 8:** The Board, as a whole, is responsible for the wording and the distribution of all Rules and Regulations and By-law changes to the membership. Distribution must be done within [30] days of such changes.

### **ARTICLE 7 – ELECTION OF BOARD MEMBERS AND AREA DIRECTORS**

**SECTION 1:** Election of Board officers and Area Directors shall take place, unless otherwise specified, during the month of April at the general membership meeting. See Article 13, Section 2.

**SECTION 2:** All elections shall be done by secret ballot. It shall be the responsibility of the Secretary to construct and distribute a ballot.

**SECTION 3:** In the event of a tie, there shall be a run-off until a clear majority winner is determined.

**SECTION 4:** Any member running for a Maine Dart Association office must be present at the general meeting. Any member nominated must be present at the meeting or submit a written acceptance of that nomination.

**SECTION 5:** Each candidate will be allowed to speak to the meeting participants for a maximum of three [3] minutes. The President will appoint a timekeeper. Speakers for each office will speak in alphabetical order of their last names.

### **ARTICLE 8 – COMMITTEE APPOINTMENTS**

**SECTION 1:** Protest Committee: See Article 2, Section 9. Any member in good standing may serve on this committee. The committee will be appointed at the Captain's Meeting at the start of each season. The Vice President will call the committee to meet no later than two [2] weeks after receipt of protest. The Vice President will chair the committee. The committee will consist of a member from each division of the Maine Dart Association. If, in the decision of the Vice President, the protest or grievance cannot be heard in a timely manner or needs to be heard immediately, he/she can refer this matter to the Board of Directors for disposition.

**SECTION 2:** Tournament Committee: Any member in good standing may serve on the committee [see Article 2, Section 9]. Members will make their intents known about being on the committee at the Captain's Meeting at the start of each season. The President will chair the committee. The committee will be made up of at least three [3] members of the Maine Dart Association. If more people are needed, they can appoint more to the committee.

### **ARTICLE 9– DUTIES OF THE OFFICERS**

#### **SECTION 1: PRESIDENT:**

The President shall preside at all meetings of the Maine Dart Association, unless excused by virtue of the no vote proviso Article 10, Section 8. The President may only vote to break a tie. The President shall decide all questions of order, appoint all committees, unless otherwise ordered, and shall be ex-officio of all committees. The President's signature shall be one of two [2] valid signatures required on the Maine Dart Association check and/or savings account where there are two [2] signatures required. The President does not have the right to veto any vote or decision made by the Board of Directors. If he/she feels that the decision made by

the Board of Directors is not in the best interest of the league and its members, the matter shall be brought to the attention of the league. A Captain's Meeting will be called to discuss the matter. The Captain's of the league, or their representatives, shall vote on the matter. If the matter is urgent, and a Captain's meeting cannot be arranged a vote shall be conducted via the WEBSITE. Results of the vote conducted via the WEBSITE or meeting shall be considered valid and binding. At the expiration of his/her term of office, they shall turn over all books, papers and any transcripts to his/her successor.

**Sub-Section A:** The President shall be responsible for all tournaments and promotions entered into by the Maine Dart Association. He/she shall be responsible for promoting the Maine Dart Association by recruiting new sponsors and general members and shall promote the game of darts in the geographical area of the Maine Dart Association. He/she shall enter into no financial or promotional agreement as a representative of the Maine Dart Association without the approval of a three-fourths [3/4] majority vote of the Board. At the expiration of his/her term of office, they shall turn over all books, papers and any transcripts to his/her successor.

## **SECTION 2: VICE PRESIDENT/DIRECTOR OF RULES AND REGULATIONS:**

The Vice President/Director of Rules and Regulations shall be responsible for the enforcement of all rules and By-laws adopted by the Maine Dart Association and chair all recall and/or protest meetings. In the absence of the President, the Vice-President shall exercise the duties of the President. The Vice President's signature may be one of the two valid signatures on the Maine Dart Association checking and/or savings account where there are two [2] signatures required. At the expiration of his/her term of office, they shall turn over all books, papers, and any transcripts to his/her successor. In the absence of the President, the Vice President shall uphold the duties outlined in: Section 1, Sub-Section A: of the duties of the President.

## **SECTION 3: SECRETARY**

The Secretary shall keep accurate minutes of the proceedings of the league, notify members of the upcoming elections it shall be the responsibility of the Secretary to construct and distribute a ballot, issue notices of meetings, conduct the correspondence of the Maine Dart Association. The Secretary shall keep the minutes for each board meeting and within a week of the meeting shall e-mail the minutes to all members of the board. The Secretary shall notify the President or Vice-President when supplies are needed [i.e. copy paper, ink for the computer printer, etc]. The Secretary shall be responsible for compiling, copying and organizing season packets that are passed out at the Captains Meeting at the beginning of each season of play. The Secretary is responsible for providing any news to the Statistician, for inclusion of the weekly newsletter. The Secretary's signature maybe required on all Maine Dart Association checking and/or savings accounts. At the expiration of his/her term of office, they shall turn over all books, papers, and any transcripts to his/her successor. In the absence of the President and the Vice President, the Secretary shall uphold the duties outlined in: Section 1; Sub-Section A: of the duties of the President.

## **SECTION 4: TREASURER:**

The Treasurer shall promptly deposit all money received. He/she shall keep a correct accounting thereof and pay all orders properly drawn, is required to submit a Treasurer's report at each Board meeting and shall submit a financial statement annually. The Treasurer shall be responsible for the collection of any fees, dues or

finances from the general membership. The Treasurer's signature will be required on all Maine Dart Association checking and/or savings accounts and a second signature of either the President, Vice President or Secretary will be required on all checks drawn from the Maine Dart Association checking account. The Treasurer at the discretion of the Board shall submit the books for the annual audit at the end of each calendar year. An independent auditing firm or an auditing committee composed of three [3] Board Members will be appointed to audit the review and submit their findings to the Board. The Treasurer is required to have the Maine Dart Association checkbook with them at all Maine Dart Association events or functions. The Treasurer shall during the off season is required to check the mail. At the expiration of his/her term of office, they shall turn over all books, papers, and any transcripts to his/her successor.

#### **SECTION 5: AREA DIRECTORS**

The Area Directors will be responsible for relating all information from the members to the Board concerning infractions of the rules, for disposition. Area Directors shall be responsible for a particular geographical area and need not be a Captain or member on a team for that particular geographical area during their term of office. They are to make sure that all sponsors assigned to them have the properly sanctioned dartboard set-ups for league play. They are also responsible for making sure that all Captains receive information that pertains to the league in general that would not normally be put in the newsletter. It is mandatory that the Area Directors be at all Board Meetings, League Meetings and Protest Committee Meetings. A vacancy of this position that occurs during the year will be filled according to Article 6, Section 2. Any person running for this position must be a member in good standing in the Maine Dart Association Article 2, Section 9.

**SECTION 6:** Board Members, together with Board Officers, shall have and exercise a general supervision of the affairs of the Maine Dart Association.

1. They shall control and manage its properties and effects;
2. They shall assist in the administration of the Maine Dart Association policy
3. They shall provide and enforce penalties for the infractions committed by the Maine Dart Association members.

**SECTION 7:** No vote proviso: No Board Member may vote on an issue that specifically pertains to the division in which that member shoots, or that concerns an establishment the member has a vested financial or personal interest in.

**SECTION 8: TOURNAMENT DIRECTOR/PUBLIC RELATIONS:** Each year, at the beginning of the fall season, the Tournament Director will be appointed by the Board. The Tournament Director shall be responsible for all tournaments and promotions entered into by the Maine Dart Association. He/she shall be responsible for promoting the Maine Dart Association by recruiting new sponsors and general members and shall promote the game of darts in the geographical area of the Maine Dart Association. He/she shall enter into no financial or promotional agreement as a representative of the Maine Dart Association without the approval of three-fourths [3/4] majority vote of the Board, the Tournament Director shall be the chairperson of the tournament committee. At the expiration of his/her term of office, he/she shall turn over all books, papers and any transcripts to his/her successor. The Tournament Director shall also be the ADO Representative. The ADO representative will attend all ADO regional meetings and report all information acquired to the general membership through the Board and the Maine Dart Association Website or Newsletter. If in the absence of a

Tournament Director the President of the Maine Dart Association shall assume the position.

## **ARTICLE 10 – OTHER APPOINTED POSITIONS/DUTIES**

**SECTION 1: DATABASE ADMINISTRATOR:** Each Year, at the beginning of the fall season, the Data Base Administrator will be appointed by the Board. The Data Base Administrator may be required to attend some board meetings at the beginning of every season. The President will inform him/her when they must attend a meeting. The Data Base Administrator shall enter and maintain teams and players in the database. He/She shall produce and post [on the website] the newsletter for the first two weeks of the season and any other week as needed by the board. At the end of the ADD/DROP period, end of third week, create a list of players by division, for distribution to the team captains; assist the board in developing enhancements to the Database and its interface. The Database Administrator will assist the board in generating Ad-Hoc reports in a timely manner. On a monthly schedule during the seasons the database integrity should be checked and the database should be backed up and that backup stored at another location. At the completion of a season at a minimum the board requires the following reports per division: Each report shall include team name, division, and player name and membership number. Team rosters of the 1st and 2nd place teams, top all-star point players, players shooting specialty shots: high in/out, 180, RO9, six dart games and 3CC. Two weeks after the season and preferably before the finals, a report listing all active players' updated stats shall be presented to the board. This report will list the membership number, player name and cumulative average. At the end of the season after all the information has been approved by the board the database and application shall be archived to CD ROM, in case there is ever a need to go back to a season. The Database Administrator will work with the board on maintaining the Maine Dart Association Website: medart@gwi.net. The Data Base Administrator shall have no vote on the board.

**SECTION 2: STATISTICIAN:** Each year, at the beginning of the Fall Season, the Statistician will be appointed by the Board. The Statistician maybe be required to attend some Board meetings at the beginning of every season. The President will inform him/her when he/she must attend a meeting. The Statistician will be responsible for retrieving the weekly match report sheets from the PO Box and produce the weekly newsletter. The Statistician will add any news given by the President, Vice-President or Secretary to the newsletter. He/she shall produce and send to the Data Base Administrator for posting [on the website] the newsletter after the first two weeks and any other week as needed by the Board. The Statistician shall be responsible for any payments received [included with the weekly match report sheets] and shall provide a detailed accounting record to the Treasurer. He/she will submit any payments to the Treasurer for deposit. The Statistician shall be responsible for helping the Secretary with compiling, copying and organizing season packets that are passed out at the Captain's Meeting at the beginning of each season of play. The Statistician shall be responsible for helping the Secretary with the match scheduling for the teams. The Statistician shall have no vote on the board.

## **ARTICLE 11 – RECALL OF BOARD MEMBERS/RECALL MEETINGS**

**SECTION 1:** Any Board member may be recalled from office by three-fourths [3/4] majority vote of the Board and general members may institute a recall under the provisions set forth in Article 13.

**SECTION 2:** Area Directors are subject to recall from office by unanimous vote of the Team Captains from their area. Sufficient cause must be submitted to and approved by the Board prior to any action taken.

### **ARTICLE 12 – BOARD MEETINGS & QUORUM**

**SECTION 1:** Board meetings shall be comprised the President, Vice President, Secretary and Treasurer and Area Directors.

**SECTION 2:** The Board must meet at least once a month during the regular calendar year, but the Board may be required to meet several times before each season starts to make sure the league is set up and ready to play. The President will determine the meeting date, time and location. Attendance shall be excused if notice of the meeting is not received at least three [3] days prior to the meeting.

**SECTION 3:** Board meetings shall have a limit of three [3] hours from the time the meeting is called to order. A maximum of fifteen [15] minutes may be allowed for the purpose of completing a point of discussion. This section can be waived by a unanimous vote of the Board members present.

**SECTION 4:** Three-fourths [3/4] of the Board members in attendance shall constitute a quorum.

**SECTION 5:** The Board has the authority to open its meetings at its own discretion.

### **ARTICLE 13 - MEETINGS**

Minimum of two [2] meetings will be mandatory in the Fall Season, and a minimum of three [3] meeting will be mandatory in the Spring Season. The presiding officer will appoint three [3] board members to keep attendance during the first and second roll calls.

#### **SECTION 1: SEEDING MEETING**

The Presiding Officer shall call the meeting to order at the announced time. Upon calling the meeting to order, the meeting room will be closed. At this time no additional attendees will be allowed to enter. The First Roll Call will then commence. At the completion of roll call, a second “courtesy” call will be announced for those teams who are present, but may not have previously been acknowledged. At this time the meeting room will be reopened to all attendees. Any person may attend the meeting but only one person per team is allowed to represent that team and vote. Prior to closing the meeting a Second Roll Call will commence. All teams not represented at the first or second roll call will be issued a penalty in accordance with Article 18, Section 1. All teams will remain at the meeting for the entire second roll call, until the presiding officer officially closes the meeting. [NO EXCEPTIONS WILL BE MADE].

#### **SECTION 2: CAPTAINS MEETING**

The Presiding Officer shall call the meeting to order at the announced time. Upon calling the meeting to order, the meeting room will be closed. At this time no additional attendees will be allowed to enter. The First Roll Call will then commence. At the completion of roll call, a second “courtesy” call will be announced for those teams who are present, but may not have previously been acknowledged. At this time the meeting room will be reopened to all attendees. Any person may attend the meeting but only one person per team is allowed to

represent that team and vote. Prior to closing the meeting a Second Roll Call will commence. All teams not represented at the first or second roll call will be issued a penalty in accordance with Article 18, Section 1. All teams will remain at the meeting for the entire second roll call, until the presiding officer officially closes the meeting. **[NO EXCEPTIONS WILL BE MADE].**

### **SECTION 3: GENERAL MEMBERSHIP MEETINGS [Spring Season]**

The general membership meetings are open to all members of the Maine Dart Association in good standing, Article 2, Section 9. The meeting shall be called to order as stated in Article 7, Section 1. Each team is required to have in attendance at the general membership meeting their Captain or a representative from their team. Penalties will be assessed for not attending any mandatory meeting, Article 18, Section 1. All members in good standing Article 2, Section 9 are allowed to attend and vote on matters brought before the general membership for a vote.

### **SECTION 4: PROTEST MEETINGS**

Protest meetings are to be chaired by the Vice President and attended by the protest committee members and Area Directors. The Vice President stipulates details of the meeting. Appeals go to the Board.

### **SECTION 5: SPECIAL GENERAL MEETINGS**

Special general meetings may be called for, by petition, by league members for specific purposes only. The specific purpose must be in writing and must be signed by a majority vote [51%] of the members in good standing of the Maine Dart Association. Membership numbers must accompany each signature on the petition. No other business will be discussed at such a meeting. The Board must announce:

1. The date
2. The time
3. The location of such a meeting no later than fourteen [14] days from the date the petition is received by the Secretary-Treasurer

The no vote proviso, as described in Article 6, Section 8, shall apply to those members attending a special general meeting.

**SECTION 6:** Unless otherwise specified, all meetings shall be called for at the discretion of the Board.

**SECTION 7:** Unless otherwise specified, meeting announcements must be made at least five days [5] in advance of the meeting date.

## **ARTICLE 14 – POLICY**

**SECTION 1:** Policy changes and temporary ruling, as approved by a simple majority vote of the Board, and general information will be posted on the Maine Dart Association Website. These policy changes and/or temporary rulings will be enforced immediately. It is the responsibility of each member to read any such announcements.

## **ARTICLE 15 – CONTRACTS AND AGREEMENTS**

**SECTION 1:** The Board shall have the sole authority to enter into contracts and agreements in the name of the Maine Dart Association. Such contracts and agreements must have the signatures of two of the following: the President, the Vice President, Secretary or Treasurer in order to make such a contract or agreement binding upon the Maine Dart Association.

## **ARTICLE 16 – MAINE DART ASSOCIATION PROPERTY**

**SECTION 1:** Destruction of Maine Dart Association property is grounds for permanent suspension from league play. "Property" includes trophies, tournament set-ups, boards, etc.

**SECTION 2:** Whoever is in possession of Maine Dart Association property at the time it is damaged shall make any repairs or replacements necessary at their expense.

**SECTION 3:** All Maine Dart Association dartboard set-ups are stored in storage shed. The President controls the key. The President or his/her representative determines any access to the storage shed. Any request to borrow equipment belonging to the Maine Dart Association must be approved by a majority vote of the Board.

### **ARTICLE 17 – GENERAL/MISCELLANEOUS**

**SECTION 1:** The Board is given the full power to make, alter, amend or repeal any and all By-laws of the Maine Dart Association at any regular or special meeting without giving prior notice of their intention to do so. A three-fourth [3/4] majority vote of the Board is required to make, alter, amend or repeal any By-laws of the Maine Dart Association.

**SECTION 2:** Rules and regulations to supplement these By-laws shall be devised for the purpose of clarity and uniformity. Any additions, deletions or changes may be made according to the provisions set forth in Article 17, Section 1.

**SECTION 3:** The order of business and/or procedures of any meeting called or any subject not covered by the By-laws or noted in Board minutes shall be subject to the discretion of the Board.

### **ARTICLE 18 – PENALTIES**

**SECTION 1:** Penalties will be assessed for not having a representative at any mandatory meeting as follows:

1. **MANDATORY SEEDING MEETING:** [total deduction of 2 points may be assessed]
  - a. First roll call: A one- [1] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.
  - b. Second roll call: A one- [1] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.
  
2. **MANDATORY CAPTAINS MEETING:** [total of 4 points may be assessed]
  - a. First roll call: A two- [2] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.
  - b. Second roll call: A two- [2] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.
  
3. **MANDATORY GENERAL MEMBERSHIP MEETING** [total of 6 points may be assessed]

- a. First roll call: A Three- [3] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.
- b. Second roll call: A Three- [3] point penalty will be assessed to all teams that do not have a Captain or team representative present at the meeting.

**SECTION 2:** Captains and Co-Captains are to maintain current and valid addresses and phone numbers with the Secretary. At the boards' discretion, non-compliance could result in a two- [2] point penalty for each week this information is not updated.

**SECTION 3:** Refer to the Rules and Regulations for all other penalties Article 8; Sections 1 thru 7.

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